



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**
Office of the Controller

ROY COOPER • Governor
KODY H. KINSLEY • Secretary
LAKETHA M. MILLER • Controller

MEMORANDUM #2024-05

To: Division/Facility Directors
Division/Facility Budget Officers

From: Laketha M. Miller, DHHS Controller
Jennifer M. Street, DHHS Budget Director

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Jennifer Street
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Date: January 22, 2024

RE: New Travel Policy Revisions

Effective January 1, 2024, the Internal Revenue Service (IRS) has established new mileage rates used to calculate the deductible costs of operating an automobile for business, charitable, medical or moving purposes. The business standard rate for the use of a car (also vans, pickups or panel trucks) increased from 65.5 cents per mile to **67 cents per mile**, and the medical or moving purposes rate decreased from 22 cents per mile to 21 cents per mile.

The travel forms have been updated and can be found on the Office of the Controller's SharePoint site at: <https://ncconnect.sharepoint.com/sites/dhhsController>

Please send any questions about these changes to Suzanne.Beasley@dhhs.nc.gov.

Cc: Dr. ClarLynda Williams-Devane
Marjorie Donaldson